



Commonwealth of Massachusetts

Department of Revenue

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2003 Massachusetts S Corporation Excise Return **Form 355S**

Schedules and Instructions

Completing Your Form 355S

Please read this page carefully as it explains the correct method of completing your return.

Form 355S S Corporation Excise Return 2003

PRINT IN BLACK INK FOR PRIVACY ACT NOTICE, SEE INSTRUCTIONS.

Calendar year filers enter 01-01-2003 and 12-31-2003 below. Fiscal year filers enter appropriate dates.

Tax year beginning (month-day-year) 01/01/2003 Tax year ending (month-day-year) 12/31/2003

Form 355S S Corporation Excise Return 2003

CORPORATION NAME: A B C C O R P O R A T I O N

FEDERAL IDENTIFICATION NUMBER (FID): 012345678

PRINCIPAL BUSINESS ADDRESS: 123 E V E R Y S T R E E T

CITY/TOWN/POST OFFICE: E V E R Y T O W N

STATE: MA ZIP + 4: 021716341

PRINCIPAL BUSINESS ADDRESS IN MASSACHUSETTS (IF DIFFERENT):

CITY/TOWN/POST OFFICE: STATE: ZIP + 4:

Ovals must be filled in completely. Example: ☒

1 Type of corporation (select one; see instructions) ☒ Domestic ☐ Foreign

2 Type of corporation (select one, if applicable; enclose Form F-2) ☐ Section 38 manufacturer ☐ Mutual fund service

3 Type of corporation (select one, if applicable) ☐ R&D ☐ Classified manufacturing ☐ RIC

4 Is the corporation a qualified S corporation subsidiary? ☐ Yes ☒ No

5 Is the corporation the parent of another corporation? ☐ Yes ☒ No

6 Does the corporation have a new Massachusetts address? ☐ Yes ☒ No

7 Is the corporation an insurance mutual fund holding corporation? ☐ Yes ☒ No

8 Is the corporation requesting alternative apportionment (enclose Form AA-1)? ☐ Yes ☒ No

9 Is this a final Massachusetts return? ☐ Yes ☒ No

10 Principal business code (from U.S. return) 10 876543

11 FID of parent corporation, if filing a consolidated federal return. 11

12 Average number of employees in Massachusetts 12 123

13 Average number of employees worldwide 13 234

14 Year of charter or first year of business in Massachusetts 14 1988

15 Last year audited by IRS 15

16 Have adjustments been reported to Massachusetts? ☐ Yes ☒ No

Excise Calculation

1 Taxable Massachusetts tangible property, if applicable (from Schedule C, line 4) × .0026 = 1

2 Taxable net worth, if applicable (from Schedule D, line 21) × .0026 = 2

3 Qualifying taxable income and passive investment income × .095 = 3

BE SURE TO CONTINUE EXCISE CALCULATIONS ON OTHER SIDE.

SIGN HERE. Under penalties of perjury, I declare that to the best of my knowledge and belief this return and enclosures are true, correct and complete.

Signature of appropriate officer (see instructions) Date 2/1/04 Print paid preparer's name Preparer's SSN or PTIN

Michael Murray Title President Paid preparer's phone Paid preparer's EIN

Are you signing as an authorized delegate of the appropriate corporate officer? ☐ Yes (enclose Form M-2848) Paid preparer's signature Date Fill in if self-employed

Mail to: Massachusetts Department of Revenue, PO Box 7025, Boston, MA 02204.

Corporate Tax Year

Enter the beginning and ending dates of the corporation's tax year. Calendar year filers, enter 01-01-2003 and 12-31-2003. Fiscal filers, enter the appropriate dates.

Federal Identification Number

Enter the Federal Identification number of the corporation filing the return in the space provided.

Name and Address

Print in **black ink**. Enter the full name and address of the corporation as they appear on the federal return.

Filling in the Ovals

Make sure all ovals applicable to your filing situation are filled in completely, as shown: ☒

Whole-Dollar Method

The whole-dollar method must be used. Round off, to the nearest dollar, all amounts on the return and on any schedules. When entering amounts, do not enter cents. For example, \$100,000 should be entered as:

100,000

Filling in Dollar Amounts/Reporting Losses

When entering amounts on Form 355S and schedules, print your numbers in **black ink** as shown. Be sure there is only one number per box. Numbers must be written completely within the boxes and should not touch them.

If you are reporting a loss in any line, mark over the "X" in the far left box for that line. Failure to do so will result in the loss being machine-read as a gain. Also, be sure to mark over the "X" boxes in the supporting schedules. **Do not** use parentheses or minus signs to indicate losses.

▼ If showing a loss, mark over X in box at left

X 1 2 3 4 5 6 7 8

Mailing Checks and Enclosing Forms

If you are making a payment, complete Form 355S-PV, Payment Voucher, found on the bottom of this page. Staple your check or money order to the front of Form 355S-PV and enclose with your return. Do not staple supporting schedules to the Form 355S as this will delay the processing of your return.

DETACH HERE

Form 355S-PV Massachusetts Corporate Tax Payment Voucher

2003

Corporation name	Federal Identification number	Payment for the year ending:
		MONTH / DAY / YEAR
Street address		Check appropriate box:
		<input type="checkbox"/> Domestic corporation (0167)
		<input type="checkbox"/> Foreign corporation (0168)
City/Town	State Zip	Amount enclosed
		\$



Mail to: Massachusetts Department of Revenue, PO Box 7025, Boston MA 02204

Make check payable to: Commonwealth of Massachusetts. Write your Federal Identification number on your check or money order. Be sure to staple check to the front of Form 355S-PV and enclose Form 355S-PV with your return.

DETACH HERE

General Information

This booklet contains Form 355S and most schedules needed to complete your Massachusetts corporation excise return. This booklet also includes an Application for Extension of Time to File, Form 355-7004.

Major Tax Law Changes for 2003

Massachusetts law has been amended to require that a taxpayer add back to net income certain interest or intangible expenses and costs, including losses incurred in connection with factoring or discounting transactions. This add back is mandatory, with certain exceptions based generally upon showing by clear and convincing evidence that a particular add back would be unreasonable. These changes take effect for taxable years beginning on or after January 1, 2002. To claim an exception for this new requirement, file Schedule ABI, Exceptions to the Add Back of Interest Expenses and/or Schedule ABIE, Exceptions to the Add Back of Intangible Expenses. For more information, see TIR 03-19.

Recent legislation has clarified existing statutes with respect to the taxation of REIT distributions that are made to shareholders subject to the corporate excise and financial institution excise. The legislation affirms that REIT income is treated generally the same under Massachusetts law as under federal law, with most income subject to single level taxation at the recipient level. In addition, the legislation changes, effective July 1, 2003, the definition of security corporation to exclude those entities that have an ownership interest in a related entity that is a REIT. For more information, see TIR 03-9.

Massachusetts law was also amended to subject most qualified subchapter S subsidiaries (QSUBs) to the net income measure of the corporate excise tax. QSUBs continue to remain liable for the greater of the non-income measure or the minimum corporate excise. For more information, see TIR 03-20.

The 3 percent investment tax credit has been extended for five years, but will revert to 1 percent for taxable years beginning on or after January 1, 2009. Also, a corporation is not eligible for the investment tax credit for more than 19 taxable years (under prior law, 14 years).

Massachusetts law has been amended to permit the formation of single-member Massachusetts limited liability companies (LLCs). Any LLC, foreign LLC, or other entity that makes a federal election to be disregarded as an entity separate from its sole member and has, as its sole member, an S corporation for federal income tax purposes, will be separately taxed as an S corporation, domestic or foreign. The effective date of this provision is July 1, 2003.

How Is S Corporation Income Taxed?

Entities that are S corporations for federal purposes are S corporations for Massachusetts purposes, with the exception of corporate trusts, security corporations and public utility corporations. Items of S corporation income, loss, and deduction are passed through the S corporation to the shareholders, and reported and taxed on their return. S corporations are liable for the non-income measure of the corporate excise, and for the income measure of the corporate excise on any income that is taxable to the S corporation federally. S corporations owe at least the minimum tax.

Total Receipts of \$6 Million or More

S corporations with total receipts of \$6 million or more are liable for the income measure of the corporate excise at the following rates:

- 3% on net income subject to tax if total receipts are \$6 million or more, but less than \$9 million; or
- 4.5% on net income subject to tax if total receipts are \$9 million or more.

To determine if an S corporation is liable for the income measure of the corporate excise, complete Massachusetts Schedule S, lines 1 through 17. If line 17 of Schedule S is at least \$6 million, complete Massachusetts Schedule E and enclose a completed pro-forma U.S. 1120. If line 17 of Schedule S is less than \$6 million, Schedule E is not required.

Aggregation of Total Receipts

If an S corporation and any other entity share common ownership and are engaged in a unitary business, then the total receipts less intercompany transactions of all such entities must be combined according to the rules of 830 CMR 62.17A.1(11)(e) and (f), to determine the dollar amount of such S corporation's total receipts.

"Total receipts" means gross receipts or sales, less returns and allowances, and includes dividends, interest, royalties, capital gain net income, rental income and all other income.

Who Must File and Pay Corporate Excise?

The purpose of the corporate excise is to require payment for the right granted by the laws of the Commonwealth to exist as a corporation and for the enjoyment under the protection of the Commonwealth's laws of the powers, rights, privileges and immunities derived by reason of the corporate form of existence and operation. The corporate excise is due and payable when any of the following conditions are met:

- the corporation actually does business within the Commonwealth;
- the corporation exercises or continues its charter within the Commonwealth;
- the corporation owns or uses any part of its capital, plant or other property in the Commonwealth; or
- the corporation owns and/or rents real or tangible personal property as a lessor in Massachusetts even without having a usual place of business here.

Which Form Should an S Corporation File?

Massachusetts S corporations must file Form 355S with Schedule S and one Schedule SK-1 for each resident and nonresident shareholder. Schedule S must be completed to report the S corporation's distributive income. The S corporation must also provide a Schedule SK-1 to **each** shareholder to inform the shareholder of the distributive share of items of income, loss, deduction and credit for reporting on the shareholder's Massachusetts return.

If an S corporation is a Financial Institution, it must file Form 63FI, Financial Institution Excise Return. It must attach to Form 63FI Schedule S and Schedule SK-1 for each shareholder.

All Massachusetts S corporations organized as corporations rather than as corporate trusts continue to be liable for the property measure of the corporate excise or the minimum tax and must complete the relevant sections of Form 355S. It must also complete Schedule E of Form 355S for any income taxed at the corporate level for federal income tax purposes, or if total receipts are \$6 million or more.

Note: Under Massachusetts law, all corporations registered in the Commonwealth are required to file an Annual Report form with the Secretary of State on or before the 15th day of the third month after the close of their fiscal year. Annual Report forms can be obtained by calling (617) 727-9440. For further information on this requirement, refer to MGL Ch. 156B, sec. 109 and Ch. 181, sec. 4 or call the Secretary of State's Corporate Information Line at (617) 727-9640.

How Does Each Shareholder Report S Corporation Income?

Each shareholder should use the information provided on Schedule SK-1 to complete the shareholder's Massachusetts tax return.

Each shareholder is taxed on the shareholder's share of the S corporation's income whether distributed or not. Each shareholder must report the shareholder's distributive share of S corporation income during the taxable year on the shareholder's Massachusetts tax return.

The following table shows which return should be filed by each type of shareholder.

Type of shareholder	Form to file
Full-year resident individual	1
Part-year resident individual	1-NR/PY
Nonresident individual	1-NR/PY
Trust or estate	2

What Is Nexus for Massachusetts Corporate Excise Purposes?

A corporation that owns or uses any part of its capital or other property, exercises its charter or is actually doing business in Massachusetts has nexus with the Commonwealth and must pay a corporate excise. The term "doing business" as defined in MGL Ch. 63, sec. 39 includes:

- the maintenance of a place of business;
- the employment of labor;
- the buying, selling or procuring of services or property;
- the execution of contracts;
- the exercise or enforcement of contract rights; and
- each and every act, power, right, privilege, or immunity exercised or enjoyed in the Commonwealth, as an incident to or by virtue of the powers and privileges acquired by the nature of such organizations, as well as, the buying, selling or procuring of services or property.

Public Law (PL) 86-272 excludes from state net income-based taxation those interstate activities constituting mere solicitation of orders for sales of tangible personal property filled by shipment or delivery from a point outside Massachusetts after orders are sent outside the state for approval or rejection (15 USC sec. 381(a)).

The following are activities that ordinarily fall within the scope of "solicitation" under PL 86-272:

- activities including advertising related to generating retail demand for the products of a manufacturer or distributor by promoting the products to retailers who order the products from a wholesaler or other middleman;
- carrying samples only for display or for distribution without charge or other consideration;
- owning or furnishing automobiles to sales representatives, provided that the vehicles are used exclusively for solicitation purposes;
- passing inquiries and complaints on to the home office;
- incidental and minor advertising;
- checking customers' inventories for reorder only;
- maintaining a sample or display area for an aggregate of fourteen calendar days or less during the tax year, provided that no sales or other activities inconsistent with solicitation take place;
- soliciting of sales by an in-state resident representative who maintains no in-state sales office or place of business; and
- training or holding periodic meetings of sales representatives.

For further information on corporate nexus, refer to Regulation 830 CMR 63.39.1.

Are There Differences Between Massachusetts Tax Law and the Internal Revenue Code Provisions Affecting S Corporations?

Yes. For Massachusetts tax purposes, an S corporation is allowed only those expense deductions that an individually owned business is allowed. Deductions that are itemized by an individual on Schedule A of U.S. Form 1040 are not allowed. Neither the deduction for a net operating loss carryover or carryback is allowed to S corporations nor to an individual under Massachusetts income tax law. However, S corporations with total receipts of \$6 million or more are allowed a Massachusetts net operating loss for purposes of calculating their additional excise liability. If an S corporation is subject to the net income measure because its receipts are over 6 million dollars, then it would calculate its net income as if it were a C corporation.

Schedules S and SK-1 isolate income and deduction items in order to produce the correct Massachusetts S corporation total as well as each shareholder's correct Massachusetts distributive share. These amounts often differ from those reported on U.S. Form 1120S and Schedule K-1.

Can an S Corporation Own a Subsidiary?

Yes. In order to qualify for this treatment, such corporations must be wholly owned by the parent. The parent must elect qualified S corporation treatment for its subsidiary. For federal tax purposes, the qualified S corporation subsidiary is not treated as a separate corporation. All of the subsidiary's assets, liabilities, and items of income, deduction and credit are treated as those of the S corporation parent.

How Does Massachusetts Treat Qualified S Corporation Subsidiaries (QSUB)?

A QSUB has always been subject to the corporate excise in an amount equal to the greater of the non-income measure or the minimum tax. The QSUB and parent have always been required to determine and report their taxable tangible property or taxable net worth based solely on their own separate assets and liabilities.

Effective March 5, 2003, a QSUB is subject to the entity level tax on net income if it has income that would have been taxed to it for federal income tax purposes if it had been treated federally as a separate S corporation. It is also subject to the income measure if it has total receipts of \$6 million or more for the taxable year as computed under the rules for combining and aggregating total receipts. See TIR 03-20 for more information. Prior to March 5, 2003, all of a QSUB's income was treated as though earned and taxed to its parent.

The parent of a Massachusetts S corporation items of income, loss, deduction, and credit, together with those of its QSUBs will continue to pass through and be taxable to its shareholders with the implementation of TIR 03-20.

In completing a QSUB's Form 355S, for purposes of determining its net income subject to tax under the corporate excise for the taxable year in which March 5, 2003 falls and thereafter, the net income and apportionment factors are to be determined as stated in TIR 03-20. Likewise, in completing the S corporation parent's Form 355 and Schedule(s) SK-1, its net income and apportionment factors for the taxable year in which March 5, 2003 falls and thereafter are to be determined as stated in TIR 03-20.

What If a QSUB Is Wholly Owned By a Corporate Trust or Partnership?

In addition to being subject to taxation at the entity level stated in the prior section, if a QSUB is owned by a corporate trust, the QSUB's income, gain, loss, deductions, and credits are treated as those of the corporate trust and reported on Form 3F.

In the case of a partnership parent, the partnership parent's items of income, loss, deduction, and credit, together with those of its QSUB, will pass through and be taxable to its partners.

If the corporate trust owns a non-Massachusetts single member Limited Liability Corporation (LLC), Massachusetts adopts the federal income tax classification as determined by the federal check the box rules. See Letter Ruling 99-17 for further information.

S Corporation Additional Excise: What Are the Differences Between Massachusetts Income and Federal Income?

Gross income for corporate excise purposes is the same as that defined under the U.S. IRC, as amended and in effect for the taxable year, with the following additions:

- interest from the bonds, notes and evidences of indebtedness of any state, including Massachusetts.

Net income is gross income less the deductions, but not the credits, allowable under the U.S. IRC. The following deductions are not allowed:

- dividends received (See Schedule E-1 instructions)
- taxes for or measured by income, franchise taxes measured by income, franchise taxes for the privilege of doing business and capital stock taxes imposed by any state or U.S. territory.

The deduction for losses sustained in other taxable years is allowed, but subject to restrictions. See Schedule E-2 for further information.

S corporations with total receipts of \$6 million or more are liable for the income measure of the corporate excise at the following rates:

- 3% on net income subject to tax, if total receipts are \$6 million or more, but less than \$9 million; or

- 4.5% on net income subject to tax, if total receipts are \$9 million or more.

To determine if an S corporation is liable for the income measure of the corporate excise, complete Massachusetts Schedule S. If line 17 of Schedule S is at least \$6 million, complete Massachusetts Schedule E and enclose a completed pro-forma U.S. 1120. If line 17 of Schedule S is less than \$6 million, Schedule E is not required.

Are There Special Tax Credits Available In Massachusetts?

Yes. Massachusetts offers several special credits and deductions to corporations.

Under MGL Ch. 63, sec. 32C, a corporation's credits may not offset more than 50% of its excise. Any credits not utilized as a result of this provision may be carried over for an unlimited number of years. This provision does not apply to the Research Credit, the Harbor Maintenance Tax Credit, Low-Income Housing Credit and the Full Employment Credit.

Investment Tax Credit

Manufacturing corporations and corporations engaged primarily in research and development, agriculture or commercial fishing are allowed a credit of 3% of the cost of depreciable real and tangible property. Such property must have a useful life of four years or more or a recovery period of three years or more. The property must be used and located in Massachusetts on the last day of the taxable year. A corporation cannot take the credit on property which it leases to another. A corporation can take the credit on property which it leases from another (for property leased and placed in service on or after July 1, 1994). Generally, eligible corporate lessees making qualifying leasehold improvements may claim the credit. The credit may be claimed by completing Schedule H.

Note: Motor vehicles and trailers acquired on or after January 1, 1988 and subject to the motor vehicle excise do not qualify for the Investment Tax Credit.

A corporation may carry over to the next succeeding three years any unused portion of its Investment Tax Credit. This carryover may be taken by completing Schedule H.

Vanpool Credit

Foreign and domestic corporations are allowed a credit of 30% of the cost incurred during the taxable year for the purchase or lease of company shuttle vans used in the Commonwealth as part of an employer-sponsored ridesharing program. The shuttle vans must be used for transporting employees and students from their homes, public transportation facilities, or to their places of employment or study.

To claim the Vanpool Credit, Schedule VP must be completed. This credit is reconciled with your other credits on Schedule H and claimed in line 11 of the excise calculation.

Solar or Wind Power Deduction

A deduction is allowed for expenditures paid or incurred during the year for solar or wind power climate control or water heating units. Expenditures for ancillary units are not allowed. The equipment must be certified by the Office of Facilities Management, Division of Capital Planning, (617) 727-4030.

This deduction should be taken in line 20 of Schedule E.

Economic Opportunity Area Credit

A credit of 5% of the cost of qualifying property purchased for business use within an Economic Opportunity Area (EOA) is available to businesses. To qualify for the EOA credit, the property must be eligible for the 3% ITC and used exclusively in a certified project in an EOA. However, a 3% ITC and 5% EOA credit cannot be claimed with respect to the same property. A certified project is a project that has been approved by the Economic Assistance Coordinating Council (EACC). Any business that participates in a certified project located in an EOA, is eligible to take the credit.

The 5% EOA credit cannot offset more than 50% of the excise due nor reduce the excise below the minimum tax. Any unused credit may be carried forward for ten years.

To claim the credit, Schedule EOAC must be completed. This credit is reconciled with your other credits on Schedule H and claimed in line 9 of the excise calculation.

Research Credit

A deduction is allowed for corporations which have incurred basic research payments and/or qualified research expenses for research conducted in Massachusetts during the taxable year. A corporation taking the research credit is allowed to deduct from excise:

- 100% of the first \$25,000 of excise; and
- 75% of any amount of excise remaining after the first \$25,000.

The credit is available for expenses incurred on or after January 1, 1991.

The deduction allowed to a corporation for any expenses which qualify for the credit must be reduced by the amount of the credit claimed for the taxable year.

Any corporation which is a member of a combined group may share excess research credits with other members of the combined group. Corporations which are members of a controlled group or which are under common control with any trade or business (whether or not incorporated) are treated as a single taxpayer for purposes of determining the allowable Research Credit.

See Schedule RC or Schedule RC-A instructions for further information. To claim the Research Credit, Schedule RC or Schedule RC-A must be completed and the amount entered in line 13 of the excise calculation.

Harbor Maintenance Tax Credit

Corporations are allowed a credit against the corporate excise for certain harbor maintenance taxes paid to the U.S. Customs Service pursuant to IRC sec. 4461. A corporation is eligible for the credit if the tax paid is attributable to the shipment of break-bulk or containerized cargo by sea- and ocean-going vessels through a Massachusetts harbor facility.

The credit is not subject to the 50% limitation; however, it may not reduce the tax to less than the minimum excise of \$456. A taxpayer may carryover any excess credit to any of the next succeeding five taxable years.

See Schedule HM instructions for further information. To claim the Harbor Maintenance Tax Credit, Schedule HM must be completed and the amount entered in line 14 of the excise calculation.

Full Employment Credit

Corporations who participate in the Full Employment Program and continue to employ a participant for at least one full month after any

Full Employment Program subsidy has expired may claim the Full Employment Credit. A qualified employer may claim a credit equal to \$100 per month of eligible employment per participant with a maximum credit of \$1,200 per participant. Qualified participants and employers are those who participate in the Full Employment Program under the rules of the Department of Transitional Assistance.

The credit is not subject to the 50% limitation; however, it may not reduce the tax to less than the minimum excise of \$456. A taxpayer may carryover any excess credit to any of the next succeeding five taxable years.

See Schedule FEC instructions for further information. To claim the Full Employment Credit, Schedule FEC must be completed and the amount of the credit entered in line 15 of the excise calculation.

Brownfields Tax Credit

Taxpayers are allowed a credit for amounts expended to rehabilitate contaminated property owned or leased for business purposes and located within an economically distressed area.

The Brownfields credit cannot offset more than 50% of the excise due nor reduce the excise below the minimum tax. Any unused credit may be carried forward for five years.

See Schedule BC instructions for further information. To claim the Brownfields Credit, Schedule BC must be completed. This credit is claimed in line 16 of the excise calculation.

Low-Income Housing Credit

To claim the Low-Income Housing Credit, the Eligibility Statement issued by the Department of Housing and Community Development must be completed and enclosed with the return. This credit is claimed in line 17 of the return.

For further information regarding this credit, contact the Department of Housing and Community Development, Division of Private Housing, at (617) 727-7824.

What if a Corporation's Taxable Year Is Less Than 12 Months?

S corporations whose taxable year is less than twelve calendar months may determine their excise by prorating calendar months for the **non-income** measure of the excise only. Schedules should be enclosed to explain any prorating computations.

A corporation may never pay less than the \$456 minimum excise on a return, and this amount can never be prorated as Massachusetts law makes no provision for the proration of the minimum excise.

When Are Returns Due?

S corporation excise returns, together with payment in full of any tax due, must be filed on or before the 15th day of the third month after the close of the taxable year, calendar or fiscal.

An extension of time for filing returns will be granted for reasonable cause upon request. In order to request an extension, a corporation must file Form 355-7004 on or before the normal due date of the return and pay in full the estimated tax due. An extension of time to file is not valid if the corporation fails to pay at least 50% of the total tax liability or the minimum tax, whichever is greater, through estimated payments or with Form 355-7004.

Any tax not paid on or before the due date — without regard to the extension — shall be subject to interest charges.

What Is a Proper Return?

A proper return is a return upon which all required amounts have been entered in all appropriate lines on all forms. Data sheets, account forms or other schedules may be enclosed to explain amounts entered on the forms. However, referencing lines to enclosures in lieu of properly entering all amounts onto the return is not sufficient. Foreign corporations must enclose an exact copy of all pages of U.S. Form 1120S as filed with to this return with applicable schedules and forms required to substantiate the Massachusetts excise. Both domestic and foreign corporations, if total receipts are \$6 million or more, the corporation must complete and enclose a pro forma U.S. Form 1120 and Massachusetts Schedule E.

Should the S Corporation Be Making Estimated Tax Payments?

All S corporations which reasonably estimate their corporate excise to be in excess of \$1,000 for the taxable year are required to make estimated tax payments to the Commonwealth. Estimated taxes may be paid in full on or before the 15th day of the third month of the S corporation's taxable year or in four installment payments according to the schedule below. Corporations making estimated payments must use Form 355-ES to make their payments.

A QSSS must make its own estimate payments. Payments cannot be allocated from the parent or another member with common ownership. Taxpayers should see TIR 01-03 for further information.

Corporate estimated tax installments are paid as follows:

<u>Installment no.</u>	<u>Pct. of estimated tax due</u>	<u>Due date from start of taxable year</u>
1	40%	15th day of 3rd month
2	25%	15th day of 6th month
3	25%	15th day of 9th month
4	10%	15th day of 12th month

Note: New corporations in their first full taxable year with less than 10 employees have different estimated payment percentages — 30%, 25%, 25% and 20% respectively.

Special Optical Character Readable payment vouchers are mailed to all corporations which have made estimated payments or should be making estimated payments.

Participation in Electronic Funds Transfer (EFT) of estimated tax payments is required for all business and manufacturing corporation excise tax filers whose annual corporate excise tax liability exceeds \$250,000. For further information, please call the Department's Automated Processing Bureau at (617) 887-5020.

For more information on corporate estimated taxes, refer to 830 CMR 63B.2.2 and MGL Ch. 63B.

Schedule Instructions

Registration Information

Line 1

Select "Domestic" if the corporation is incorporated in Massachusetts. Select "Foreign" if incorporated in a state other than Massachusetts or a foreign country.

Line 2

For taxable year 2003, the apportionment factor for corporations engaged in substantial manufacturing (section 38 manufacturers) is 100% of sales.

A corporation is a section 38 manufacturer for any taxable year if it is engaged in manufacturing during the taxable year and its manufacturing activity during the taxable year is substantial. This applies whether the corporation is a domestic manufacturing corporation under MGL Ch. 63, sec. 38C or a foreign manufacturing corporation under MGL Ch. 63, sec. 42B, and regardless of whether the corporation is classified as a manufacturing corporation under MGL Ch. 58, sec. 2 and Massachusetts Regulation 830 CMR 63.58.2.1.

A corporation's manufacturing activity is substantial for any taxable year if the corporation meets any of the following tests:

- The corporation derives twenty-five percent or more of its receipts for the taxable year from the sale of manufactured goods that the corporation manufactures; or
- The corporation pays twenty-five percent or more of its payroll for the taxable year to employees working in manufacturing operations and derives fifteen percent or more of its receipts for the taxable year from the sale of manufactured goods that the corporation manufactures; or
- The corporation uses twenty-five percent or more of its tangible property in manufacturing during the taxable year and derives fifteen percent or more of its receipts for the taxable year from the sale of manufactured goods that the corporation manufactures; or
- The corporation uses thirty-five percent or more of its tangible property in manufacturing during the taxable year.

Effective January 1, 1997, mutual fund service corporations are required to attribute their mutual fund sales to Massachusetts based on the domicile of the shareholders in the fund. Effective July 1, 1997 mutual fund service corporations are allowed to apportion their net income from mutual fund sales based solely on their sales factor. However, in order to use the single sales factor apportionment method a mutual fund service corporation must increase its workforce in Massachusetts by 5% a year for five years based on the 1996 employment level unless adverse economic conditions exist. Taxable net income not derived from mutual fund sales is apportioned according to the statutory three factor method.

A corporation is a mutual fund service corporation if it derives more than fifty percent of its gross income from providing, directly or indirectly, management, distribution or administration services to or on behalf of a regulated investment company, and from trustees, sponsors and participants of employee benefit plans which have accounts in a regulated investment company.

The Department has issued further guidance on apportionment for mutual fund service corporations; see Massachusetts Regulation 830 CMR 63.38.7.

If a corporation is qualified as a section 38 manufacturer or is a mutual fund service corporation, select the applicable box and complete Schedule F, Income Apportionment, accordingly. Section 38 manufacturers and mutual fund service corporations must also complete and enclose Form F-2. Form F-2 is available at www.mass.gov/dor.

The Department has issued further guidance on apportionment; see Massachusetts Regulation 830 CMR 63.38.1.

Line 3

If you are a classified manufacturer, you must have filed Form 355Q and had your manufacturing status approved by the commissioner.

A domestic business qualifies as an R & D corporation only if: its principal activity is research and development; more than $\frac{2}{3}$ of its total receipts for the taxable year are derived from research and development; and more than $\frac{1}{3}$ of its receipts for the taxable year are derived from the research and development of tangible personal property capable of being manufactured in the Commonwealth.

A foreign business qualifies as an R & D corporation only if: its principal activity is research and development; more than $\frac{2}{3}$ of its total receipts assignable to Massachusetts (for the taxable year) are derived from research and development; and more than $\frac{1}{3}$ of its receipts assignable to Massachusetts (for the taxable year) are derived from the research and development of tangible personal property capable of being manufactured in Massachusetts.

Line 5

If the corporation is the parent of one or more subsidiaries, enclose a schedule listing the federal identification number and name of each subsidiary. The Massachusetts parent must be the same as the federal parent.

Line 7

Domestic and foreign insurance mutual holding companies are subject to the corporate excise as business corporations but are not required to pay the portion of tax based on the value of their tangible property or net worth (i.e., the non-income measure of the excise). The corporate excise tax for an insurance mutual holding company is the greater of 9.5 percent of its net Massachusetts income in Massachusetts or the minimum excise tax of \$456.

Line 8

If the corporation is requesting alternative apportionment under MGL Ch. 63, sec. 42, select the box in line 8 and enclose Form AA-1. The return and Schedule F must be completed and the tax must be paid according to the statutory three-factor formula. However, alternative treatment may be requested and a refund will be issued if such treatment is granted by the Commissioner of Revenue. For further information on alternative apportionment see MGL Ch. 63, sec. 42 or 830 CMR 63.42.1.

Line 9

Any corporation undergoing a voluntary dissolution should notify the DOR within 30 days of the vote to dissolve by writing to: Massachusetts Department of Revenue, Customer Service Bureau, PO Box 7010, Boston, MA 02204 or by calling (617) 887-MDOR.

Line 15

If your corporation has undergone a federal audit for some prior year, you must report any changes to Massachusetts on Form CA-6, Application for Abatement/Amended Return. You must report any federal audit changes within three months after the final determination of the correct taxable income by the IRS. Otherwise, you will be subject to a penalty. Answering line 15 does not relieve the corporation from this filing obligation.

Excise Calculation

In order to complete the excise calculation, all appropriate schedules must be filled out first. Therefore, schedule instructions precede the instructions for the excise calculation section. Use the whole dollar method.

Schedule A. Balance Sheet

Enter the closing amounts for the taxable year covered by this return. Once the corporation's balance sheet is completed, it will be easier to complete subsequent schedules.

Line 1a

Enter here the book value of all buildings. A portion of the cost attributable to buildings under construction and reported on the corporation's books as construction in progress (CIP) is considered real estate for purposes of the property measure of the corporate excise and must be reported in line 1a. Enter 100% of the corporation's real estate CIP costs, less 15% of the **current year's** accumulation.

Line 1j

The value of any certified solar/wind units for which a deduction is claimed this year should be entered here. Amounts of certified industrial waste and/or air pollution treatment facilities and certified solar/wind deductions claimed in any prior year should be included. In order to be eligible for this deduction, property must be certified by the appropriate state agencies and copies of such certificates must be enclosed to this return. See instructions for Schedule E, line 17.

Line 1k

Enter here the value of all tangible property reported on the corporation's books as CIP. In addition, enter here 15% of the **current year's** real estate CIP accumulation.

Line 2b

Enter here the value of inventory that is exempt from the tangible property measure of the excise. An example of exempt inventory is merchandise of foreign origin imported and immediately placed in a federally bonded warehouse. Merchandise of domestic origin is not exempt from the tangible property measure of the excise. A schedule listing the components of any entry in line 2b must be enclosed.

Line 12

In order to be a subsidiary, the parent must own at least 80% or more of the voting stock of a corporation in accordance with IRC sec. 1504. Include investments in capital stock. Advances should include payments in the nature of capital contributions. Do not include loans or other receivables. Enclose a schedule for each applicable line listing the name, percentage of ownership, and amount of investments. Indicate whether the corporation is domestic or foreign. For line 12c, if the investment is in an entity other than a corporation, such as a partnership, list the type of entity.

Line 12a

Enter in line 12a the total of capital stock and equity contributions of foreign subsidiary corporations 80% or more owned not doing business in Massachusetts.

Line 12b

Enter in line 12b the total of capital stock and equity contributions of any subsidiary 80% or more owned not included in 12a.

Line 12c

Enter in line 12c the value of capital stock investments with less than 80% ownership and also any other investment entity such as a partnership.

Line 14

If the reserve for bad debt exceeds 2% of accounts receivable, enclose a complete explanation to enable a review and determination of the proper amount allowable.

Line 17

Enter here the value of any assets not included in lines 1 through 16. Examples include, but are not limited to, goodwill and company patents.

Line 19a

Enter the value of mortgages on Massachusetts real estate, motor vehicles, machinery owned by a corporation which is not classified as a manufacturing corporation, and other tangible personal property located in Massachusetts and subject to local taxation. Mortgages do not include conditional sales, pledges or other types of security interest.

All items in Schedule A should be accompanied by a separate schedule if an explanation is required.

Schedules B, C and D. Tangible or Intangible Classification and Calculation of Non-Income Measure

Schedules B, C and D are used to calculate the non-income measure of the Massachusetts corporate excise. Schedule B is used to determine whether a corporation is a tangible or intangible property corporation. Once determined, tangible property corporations must complete Schedule C (and omit Schedule D) and intangible property corporations must complete Schedule D (and omit Schedule C). Net book values should be used in completing all schedules.

Schedule B

Schedule B is used to calculate whether a corporation is a tangible or intangible property corporation. The calculations done on lines 1 through 13 determine the property percentage as if the corporation is a domestic corporation. Completing the schedule through line 18 determines the property percentage as if it were a foreign corporation. The corporation is then allowed to choose the percentage from either line 13 or line 18. One of these two is entered on line 19. If line 19 is 10% or greater, complete Schedule C. If line 19 is less than 10%, complete Schedule D. The corporation may annually elect to calculate its non-income measure as a domestic or foreign taxpayer.

For line 14, enter the amount from Schedule A, line 12a plus from Schedule A, line 12b the total of any investments in foreign corporations not doing business in or registered in Massachusetts.

Schedule C

If a corporation's ratio, the — "tangible property percent" — is 10% or greater, the corporation must complete Schedule C using net book values to determine the non-income measure of the excise. Omit Schedule D.

Schedule D

Schedule D is used by a corporation to calculate its non-income measure excise on the basis of net worth. If line 19 of Schedule B is less than 10%, complete this schedule. Corporations are allowed to deduct the value of investments in, and advances to, Massachusetts and foreign subsidiaries. To be a subsidiary, the parent must own 80% or more of the voting stock of the corporation in accordance with IRC sec. 1504.

The corporation is allowed to annually change this election. The calculation as a domestic corporation is done on lines 1 through 9. To calculate net worth as a foreign corporation, continue through line 22. Enter the smaller of lines 9 or 22 on line 23.

Schedule E-1. Dividends Deduction

Massachusetts corporate excise law does not allow the dividends received deduction allowed under the IRC. However, a deduction is allowed for 95% of the value of all dividends received except:

- dividends from ownership of shares in a corporate trust engaged in business in the Commonwealth;
- dividends resulting from deemed or actual distributions (except actual distributions of previously taxed income) from a DISC which is not wholly-owned; or
- dividends from any class of stock if the corporation owns less than 15% of the voting stock of the payer corporation.

A schedule showing payers, amounts and percent of voting stock owned by class of stock must accompany Schedule E-1.

Schedule E. Taxable Income

If line 17 of Schedule S is less than \$6 million, Schedule E is not required.

Mutual fund service corporations eligible to apportion their income under MGL Ch. 63, sec. 38 (m) must complete two separate copies of Schedule E: (1) for income derived from mutual fund sales; and (2) for non-mutual fund sales income, if any. Taxable net income from mutual fund sales is gross income from mutual fund sales less: (1) any deductions directly traceable to its mutual fund sales; and (2) a portion of other allowable deductions. Other allowable deductions consist of deductions not directly traceable to mutual fund sales or non-mutual fund sales. To determine the deductible amount of its other allowable deductions a mutual fund service corporation must multiply the total amount of its other allowable deductions by a fraction, the numerator of which is the mutual fund service corporation's gross income derived from mutual fund sales for the taxable year and the denominator of which is the mutual fund service corporation's total gross income for the taxable year. Taxable net income from non-mutual fund sales consists of any taxable net income not derived from mutual fund sales.

If a corporation is not a mutual fund service corporation, 100% of sales, profits, and income should be entered in lines 1 through 10. If the corporation has income from business activities which is taxable both in Massachusetts and any other state, Schedule F should be completed and the apportionment percentage entered in line 18.

Line 4

Enter federal taxable income before deducting net operating loss or other special deductions. If the corporation is the parent of a DISC, income should be reported with no allocation to the DISC.

Line 5

Enter any allowable U.S. Wage Credit used in calculating U.S. Form 1120, line 13.

Line 7

Enter all interest received on state and municipal obligations not reported in federal net income.

Line 8

Massachusetts does not allow a deduction for state, local and foreign income, franchise, excise or capital stock taxes. Any such taxes which have been deducted from federal net income should be entered in line 8 and added back into income.

Line 9

For Massachusetts purposes, for taxable years ending after September 10, 2001, depreciation is to be claimed on all assets, regardless of when they are placed in service, using the method used for federal income tax purposes prior to the enactment of sec. 168(k). For more information, see TIR 02-11.

Line 10

Enter any adjustments to income not previously reported and enclose a schedule explaining them. For example, enter in this line the amount of depreciation or amortization taken this year in computing federal net income for the following:

- certified industrial waste and/or pollution treatment facilities of prior years; or
- certified solar/wind units of current or prior years, if said facilities were sold during the year. (See MGL Ch. 63, sec. 38D(d) and sec. 38H(e) for further explanation.)

Capital gains on installment sales of intangible property made prior to 1963 may also be deducted from income. These gains fall under the provisions of prior Massachusetts law when such income was not taxable (see MGL Ch. 63, sec. 38(a)(2)). This adjustment should be made in line 8.

Deduct the full federal research credit generated provided that the full federal research credit was taken. If a reduced federal research credit was taken, no adjustments are necessary.

In the "Total tentative research credit" line of Schedule RC, add back the full Massachusetts research credit generated.

The deduction allowed to a corporation for any expense which qualifies for the Massachusetts Research Credit must be reduced by the Massachusetts Research Credit determined in the current taxable year. In addition, subsection (c) of IRC sec. 280C, which requires a similar reduction of the deduction, shall not apply in determining Massachusetts net income.

Line 12

Enter the total cost of renovating an abandoned building in an Economic Opportunity Area. Multiply this amount by 10% and enter here.

Line 13

Refer to Schedule E-1 for the allowable deductions for dividends. Dividends from a Massachusetts corporate trust, a non-wholly-owned DISC or a corporation of which less than 15% of the voting stock is owned are not deductible.

Line 14

See the “Major Tax Law Changes for 2003” section on page 3 for further information.

Line 16

Massachusetts allows two different loss carryover deductions. **A corporation may take only one of these deductions.** A complete schedule of federal loss carryback and carryforward computations should be enclosed.

Line 18

If the corporation conducts business activities in another state sufficient to give that state the jurisdiction to tax the corporation, Schedule F should be completed in order to determine the apportionment percentage. If all business is conducted in Massachusetts, 100% should be entered in line 18.

Line 20

A deduction is allowed for expenditures paid or incurred during the taxable year for the installation of any solar or wind powered climate control or water heating unit. Ancillary units do not qualify.

In order to be eligible for this deduction, the property must be certified by the Office of Facilities Management. A copy of such certification must be enclosed with the return.

If eligible units do not continue in qualified use for ten years, the deductions previously allowed must be added back to taxable income.

Note: The special deduction for the construction of certified industrial waste and/or air pollution treatment facilities does not apply to expenditures paid or incurred on or after January 1, 1980.

Corporate Disclosure Schedule

Massachusetts law requires all corporations to complete lines 1 through 5 on this schedule.

Schedule E-2. Loss Carryover Deduction

Massachusetts allows two different loss carryover deductions. A corporation may take only one of these deductions. If the corporation qualifies to take either deduction, the choice between the deductions is left to the corporation’s discretion.

Note: S corporations may take a loss carryover deduction only if their total receipts are \$6 million or more. S corporations may only carryover losses incurred in years in which their total receipts are \$6 million or more.

Part 1

Massachusetts law allows a loss carryover deduction for all corporations, regardless of how long the corporation has been in existence. Corporations will be allowed to carryover for no more than five years (but not carry back) net operating losses (NOL) as defined in I.R.C. sec. 172.

Part 2

Massachusetts law also allows a carryover deduction for losses, as determined under I.R.C. sec. 172, incurred during the first five years of a corporation’s existence. The following limitations are placed upon this deduction:

- Carryover losses are not allowed to corporations where 50% or more of the voting stock is owned by another corporation (whether or not the owning corporation is taxable in Massachusetts);

- Losses of a foreign corporation incurred before becoming subject to Massachusetts corporate excise liability are not allowed; and

- The deduction can be taken only within the initial five-year period.

Note: A corporation may switch between the two NOL deductions from one taxable year to another. If the corporation switches from the General NOL to the New Corporation NOL, any unexpired General NOL carryover may be added to the available loss for the New Corporation NOL. See the Net Operating Loss Deductions and Carryovers Regulation, 830 CMR 63.30.2(3)(c) for further information.

Schedule F. Income Apportionment

Mutual fund service corporations should complete a Schedule F for income from mutual fund sales if they made mutual fund sales to RIC’s with shareholders domiciled outside of Massachusetts. Schedule F should be completed by all other corporations (including mutual fund service corporations reporting non-mutual fund sales) which have income from business activities which is taxable both in Massachusetts and in any other state. Income is considered taxable if the other state has the jurisdiction, whether exercised or not, to subject the corporation to a corporate, franchise, privilege, or net income tax. See the Massachusetts Apportionment of Income regulation, 830 CMR 63.38.1.

Note: If alternative apportionment is being requested under MGL Ch. 63, sec. 42, you must still complete and file Schedule F. Also, fill in the oval in line 8 of Form 355; line 7 of Form 355C, or line 8 of Form 355S, and enclose Form AA-1. A refund will be issued if alternative apportionment is granted by the Commissioner. For further information on alternative apportionment see the Massachusetts Alternate Apportionment regulation, 830 CMR 63.42.1. Corporations requesting alternative apportionment should mail their complete corporation excise return, with all enclosures, to Massachusetts Department of Revenue, PO Box 7044, Boston, MA 02204.

For further information about corporations that hold partnership interests and the appropriate method to use to apportion partnership income, see 830 CMR 63.38.1 sections 4(d) and 11.

Corporations engaged in substantial manufacturing (Section 38 manufacturers) are required to apportion their net income based on sales factor only.

Corporations other than Section 38 manufacturers or mutual fund service corporations are required to apportion their net income as follows: sales factor — 50%, property factor — 25%, payroll factor — 25%.

To determine if a corporation qualifies as a Section 38 manufacturer or mutual fund service corporation, see instructions for the registration section: line 2 of Form 355, 355C or 355S.

If a corporation is a Section 38 manufacturer or mutual fund service corporation, fill in the applicable oval. If a corporation is not a Section 38 manufacturer or a mutual fund service corporation, fill in the oval for “other.”

Mutual fund service corporations must complete a Schedule F based on mutual fund sales and a separate Schedule F based on non-mutual fund sales, if any. See Proposed Massachusetts Regulation 830 CMR 63.38.7.

Corporations must complete all lines, regardless of apportionment method used. Make certain that complete information is entered for all apportionment factors.

Line Instructions

1. Property Factor

Line 1a. For tax purposes, average value is based on original cost and is determined by averaging the property values at the beginning and end of the taxable year. If substantial changes occur during the taxable year, the Commissioner may require monthly averaging to properly reflect the average value of the property. For purposes of the property factor, a taxpayer may elect to use any reasonable method for attributing its mobile property to Massachusetts. The election is made by filing a return that employs the chosen method for the first tax year ending on or after August 11, 1995, in which the taxpayer owns or rents mobile property and apportions income to Massachusetts. The taxpayer must enclose a statement to its return describing the method chosen and must use the same method consistently from year to year. For further information, including safe harbor methods, see 830 CMR 63.38.1 sec. 7(d).

Construction in progress is generally excluded from the property factor; see 830 CMR 63.38.1 sec. 7(a). For the property factor, inventory in transit is deemed to be at its destination; see 830 CMR 63.38.1 sec. 7(c).

Line 1b. Property rented by the corporation is valued at eight times the annual net rental rate paid less any sub-rentals received.

2. Payroll Factor

Line 2a. Enter the total amount of wages, salaries, commissions, or any other compensation paid to employees. An employee's compensation is apportioned to Massachusetts, if **any** of the following apply:

- the employee's service is performed within Massachusetts;
- the employee's service is performed both in Massachusetts and in other state(s), but the non-Massachusetts service is secondary to the Massachusetts service;
- part of the employee's service is performed in Massachusetts, and the service is controlled from a location in Massachusetts.;
- part of the employee's service is performed in Massachusetts, and the location of the service is not in a state in which some part of the service is performed, but the employee lives in Massachusetts.

The total amount paid for compensation is computed on the cash basis, as reported for unemployment purposes. A taxpayer that uses the accrual method of accounting in computing its taxable net income may elect to use the accrual method in determining the total amount of compensation paid in Massachusetts during the taxable year. For further information on how to elect the accrual method see 830 CMR 63.38.1 sec. 8(a).

3. Sales Factor

For sales factors, enter all gross receipts of the corporation with the exception of those receipts from interest, dividends and the sale or other disposition of securities.

Line 3a. Sales of tangible personal property are assignable to Massachusetts if:

- the property is delivered or shipped to any buyer, including the U.S. Government, in Massachusetts; or
- the selling corporation is not taxable in the state of the buyer and the property is not sold by an agent or agencies chiefly situated at, connected with, or sent out from premises for the transaction of business owned or rented by the corporation outside Massachusetts. A buyer for this item includes the U.S. Government.

Sales of tangible personal property are **not** assignable to Massachusetts if:

- the property is shipped or delivered to a buyer in a foreign country; or
- the property is sold to any branch or instrumentality of the U.S. Government for resale to a foreign government.

Line 3b. Sales of services, other than mutual fund sales or other intangibles, are assigned to Massachusetts if the income producing activity is performed in Massachusetts, or if a greater portion of the activity, based on performance cost, occurs in Massachusetts than in any other state.

Mutual fund sales are assigned to Massachusetts as follows:

- mutual fund sales are determined separately for each RIC from which the mutual fund service corporation receives fees for mutual fund services;
- the mutual fund sales for each RIC are multiplied by a fraction, the numerator of which is the average number of shares owned by the RIC's shareholders domiciled in Massachusetts at the beginning and end of the RIC's taxable year that ends within the mutual fund service corporation's taxable year, and the denominator of which is the average number of shares owned by all of the RIC's shareholders for the same period; and
- the resulting amounts are totaled for all RICs.

Line 3c. Rents from property located or used in Massachusetts are assigned to Massachusetts. Royalties are assigned to the state in which the property right is actually used by the lessee.

If using a three-factor apportionment formula, and one or more factors are inapplicable the following shall apply:

- In cases where only two of the three apportionment factors (property, payroll, sales) are applicable, the taxable net income is apportioned by a fraction, the numerator of which is the remaining two factors with their respective weights and the denominator of which is the number of times that such factors are used in the numerator.
- In cases where only one of the three apportionment factors (property, payroll, sales) is applicable, the taxable net income is apportioned solely by that factor with its respective weight, and the denominator is the number of times the factor is used in the numerator.

Note: An apportionment factor should not necessarily be considered inapplicable if its Massachusetts total (lines 1c, 2a or 3e) is zero.

If you are claiming an exception on Schedule ABI or ABIE, do the following to see if a factor applies. Complete Schedule E through line 17 without reference to the add back exception but less the amount of deductible and intangible expense stated in line 1 of the respective Schedule ABI or ABIE.

If any of the apportionment totals for "Worldwide" (lines 1c, 2a or 3e) are less than 3.33% of Schedule E, line 17, **do not** include that factor in your Massachusetts apportionment percentage.

Schedule H. Investment Tax Credit and Carryovers

The Investment Tax Credit equals 3% of the cost or other federal basis of qualifying property less any U.S. Investment Tax Credit taken on such property (including any amount of federal credit on the property which is carried to another year, see TIR 87-2). To qualify for the

credit, the property must be tangible personal property, buildings or structural components of buildings; and it must have been acquired, constructed, reconstructed, or erected during the taxable year. The property must also (a) be depreciable, (b) have been acquired by purchase pursuant to IRC sec. 179(d), (c) have a useful life of four years or more or a recovery period of three years or more, (d) be used in Massachusetts and (e) be situated in Massachusetts on the last day of the taxable year. A corporation cannot take the credit on property it leases to another. A corporation can take the credit on property it leases from another (for property leased and placed in service on or after July 1, 1994). Generally, eligible corporation lessees making qualifying leasehold improvements may claim the credit.

Line 1

To be eligible for the credit, a corporation must be (a) engaged in manufacturing during the taxable year, or primarily engaged in (b) agriculture, (c) commercial fishing, or (d) research and development. A corporation qualifies under (d) only if its principal activity is research and development and more than $\frac{2}{3}$ of its total receipts for the taxable year (or $\frac{2}{3}$ of receipts assignable to Massachusetts if a foreign corporation) are derived from research and development, and more than $\frac{1}{3}$ of its receipts for the taxable year (or $\frac{1}{3}$ of receipts assignable to Massachusetts if a foreign corporation) are derived from the research and development of tangible personal property capable of being manufactured in Massachusetts.

Lines 2 through 8

Useful life of property is the same for Massachusetts purposes as for federal tax purposes.

For leased property the credit is based on the lessor's adjusted basis in the leased property (determined at the beginning of the lease term) multiplied by a fraction, the numerator of which is the number of days of the taxable year during which the lessor leases the property and the denominator of which is the number of days in the useful life of the property. Useful life is the period over which the lessor depreciates the leased property for federal tax purposes.

If property qualifying for the Investment Tax Credit is disposed of or ceases to be in qualified use during the year of purchase, the credit allowed is 3% of the federal basis of the property (less any U.S. Investment Tax Credit taken) multiplied by this formula:

$$\frac{\text{Months of qualified use}}{\text{Total months of useful life}}$$

Note: Corporations are required to submit a separate statement explaining the job opportunities created by the Investment Tax Credit. The statement must include both the number of new jobs created and/or existing jobs protected by the new investment. Include on the statement any other information considered to be pertinent to employment in Massachusetts.

Lines 9 through 28

Use this section to calculate (a) the number of credits available in the current year, (b) the total number of credits which may be used in the current year to offset the excise — including the order in which the various types of credits are to be used, and (c) the number and status (limited or unlimited life) of credits that may be carried to subsequent years.

When completing lines 11 through 28, complete all line a entries first. Next, complete all line b entries, followed by line c entries, line d entries, and line e entries, where applicable.

Line a

In lines 11a through 27a, enter in each line a the amount of available credit from the appropriate supporting schedule. In line 28a, enter the total of all line a entries from lines 11a through 27a. This is the total amount of credits available for current year use which are subject to the 50% limitation of excise rule. If not used in 2003, unused credits can be carried forward for future use.

Line b

In lines 11b through 27b, enter in each line b the amount being used as a credit to offset the 2003 excise. Credits should be used in the order listed to prevent unnecessary lapsing of credits. Schedule H is designed to give priority to credits which expire first.

Starting with line 11a, complete all line a entries until line 27a, is reached. Transfer any amount (or part of) each line a entry which is being used to reduce the 2003 excise into line b. Continue until all available credits are used or until the total amount transferred into line b equals the amount in line 10, whichever occurs first.

Enter the amount from line 11b in line 8 of the excise calculation.

Enter the amount from line 15b in line 10 of the excise calculation.

Enter the amount from line 25b in line 9 of the excise calculation.

Add lines 12b, 13b, 14b, 16b through 25b, and 27b. Enter the result in line 12 of the excise calculation.

Line c

Complete line c of lines 11 through 28 only if the amount in 28a is greater than the amount in line 10. Subtract the amount in line b from line a, lines 11 through 27, and enter the differences, if any, in line c.

Line d

Starting with line 11c, work downward until line 27c is reached. Transfer any amount (or part of) line c to line d of each line until all unused credits have been transferred, or the amount in line d equals the amount in line 29. Then transfer the amount in line 27c to 27d.

Line e

Enter in lines 13 through 15, line e, any investment tax credit from the appropriate year, subject to the 3 year limitations.

Enter in lines 17 through 26, line e, any Economic Opportunity Area credit from the appropriate year, subject to 10-year limitations.

Schedule S. S Corporation Distributive Income

Note: In the following Schedule S and SK-1 instructions only certain items are addressed in detail. Lines without specific instructions are considered to be self-explanatory.

Line 1

Enter the total amount of gross receipts or sales from U.S. Form 1120S, line 1c. Returns and allowances are subtracted in reaching this amount.

Line 11

Enter the total amount of other income not included in lines 1 through 10. Include income from U.S. Form 1120S, line 5, and U.S. Form 1120S, Schedule K, lines 4f and 6. If an S corporation is a partner in a partnership, include the amount of its distributive share of the partnership's total receipts not included in lines 1 through 10. Include all tax-exempt income. Also enter any other items included in an entity's gross income under IRC Sec. 61 and not included in lines 1 through 10.

Line 13

Enter only those receipts from intercompany transactions that are included in lines 1 through 11. Do not include receipts from related entities included in 15 below.

Line 15

Enter here the aggregated total receipts less receipts from intercompany transactions for all entities other than the S corporation that share common ownership and are engaged in a unitary business with the S corporation according to 830 CMR 62.17A.1 (11)(e) and (f). Enclose a supporting schedule for each entity clearly stating all items of total receipts and intercompany transactions.

Line 18

Enter the amount of ordinary income or loss from U.S. 1120S, line 21. Do not include interest, dividends, and other portfolio income included in line 21. Enter such income on lines 23 through 29.

Line 19

If reporting other income or loss from U.S. Form 1120S, Schedule K, line 6, enclose a statement and explain.

Line 20

Enter total foreign, state or local income, franchise, excise or capital stock taxes deducted from U.S. income. These taxes are deductible for U.S. tax purposes, but are not deductible in Massachusetts.

Line 22

Enter in line 22 any income or loss included in lines 18 and/or 19 that is granted capital gains treatment by the federal government or is classified as a capital gain or loss for Massachusetts purposes.

For Massachusetts purposes capital gain or loss is the gain or loss from the sale or exchange of a capital asset. A capital asset is: (1) an asset which is capital asset for federal income tax purposes or (2) property that is used in a trade or business within the meaning of IRC section 1231(b) without regard to the holding period defined in said section 1231(b).

Line 24

Report and describe any other adjustments to Massachusetts income and deductions not reported elsewhere on Schedule S.

For Massachusetts tax purposes, an S corporation is allowed only those expense deductions that an individually owned business is allowed. Deductions that are itemized by an individual on Schedule A of U.S. Form 1040, are not allowed. The deductions for a net operating loss carryover or carryback are neither allowed to the S corporation nor to an individual under Massachusetts income tax law.

If an S corporation is taxable at the federal level, and thus at the state level, on passive investment income under IRC Sec. 1375, then such income passed through to the shareholder is reduced by the item's portion of the tax paid at the federal and state level. Reduce the S corporation's Massachusetts ordinary income by the amount of the federal and state tax paid by the S corporation. Enclose the computation of the tax shown on U.S. Form 1120S, line 22(b).

Also report the cost of renovating a qualifying abandoned building. Enclose a statement detailing the location and cost of renovating the qualifying abandoned building.

Line 28

Add U.S. Form 1120S, Schedule K, lines 4a, 4b, 4c and 4f and enter the total in line 28.

Line 29

Enter the total amount of interest on U.S. debt obligations reported in line 28 which is taxable by the federal government, but is tax-exempt in Massachusetts.

Line 30

Enter the total amount of interest from Massachusetts banks included in line 28. Report any interest from Massachusetts savings accounts, saving share accounts and NOW accounts. Also report any interest from term and time deposits. Enclose a statement listing bank sources and amounts.

Note: This amount should not include any 5.3% interest from Massachusetts banks derived in the ordinary course of the trade or business activity of the S corporation, and properly reported in line 18.

Line 31

Enter the total amount of interest (other than from Massachusetts banks) and dividend income included in line 28. Do not include interest on U.S. debt obligations which is taxable by the federal government, but is tax-exempt in Massachusetts. Attach a statement listing sources and amounts.

Line 32

Enter the total amount of the S corporation's non-Massachusetts state and municipal bond interest. This interest is taxable in Massachusetts but not taxed by the federal government and thus not reported on U.S. Form 1120S, Schedule K, line 4a.

Line 33

Enter the total amount of royalty income included in line 28.

Note: This amount should not include any royalty income derived in the ordinary course of the trade or business activity of the S corporation and properly reported in line 18.

Line 34

Enter the total amount of other income included in line 28 (from U.S. Form 1120S, Schedule K, line 4f).

Capital Gains and Losses

If the S corporation had any income or loss reported in U.S. Form 1120S, Schedule K, line 6 that is granted capital gains treatment by the federal government, include that amount in lines 35 through 42, as applicable.

Line 38

Enter the amount of any loss on the sale exchange or involuntary conversion of property used in a trade or business and held for one year or less (from U.S. Form 4797).

Line 41

Enter in line 41 any long-term capital gain or loss that is not included in lines 39 and/or 40 that is granted capital gains treatment by the federal government or is classified as a capital gain or loss for Massachusetts purposes. For Massachusetts purposes capital gain or loss is the gain or loss from the sale or exchange of a capital asset. A capital asset is: (1) an asset which is capital asset for federal income tax purposes or (2) property that is used in a trade or business within the meaning of IRC section 1231(b) without regard to the holding period defined in said section 1231(b).

Line 42

Enter the amount of any gain from collectibles held for more than one year.

Collectibles are defined as any capital asset that is a collectible within the meaning of Internal Revenue Code section 408(m), as amended and in effect for the taxable year, including works of art, rugs, antiques, metals, gems, stamps, alcoholic beverages, certain coins, and any other items treated as collectibles for federal tax purposes.

Line 43

Report any adjustments to Massachusetts capital gain and losses. Enclose a complete statement explaining any such adjustments.

If an S corporation is taxable at the federal level, and thus the state level, on certain capital gains under IRC Section 1374, then the amount of the capital gains passed through to the shareholder is reduced by the tax paid at the federal and state level. Reduce the S corporation's capital gain by the amount of federal and state tax paid by the S corporation and enclose the computation of the tax shown on U.S. Form 1120S, line 22(b).

Resident and Nonresident Reconciliation

Lines 44 through 47 should be completed only if **all** three of the following conditions are met: (a) there is one or more nonresident shareholders; (b) there is any income derived from business activities or ownership of any interest in real or tangible property in another state; (c) such business activities provide the other state the jurisdiction to levy any income or franchise tax.

When completing line 45 exclude any income from unrelated business activities prior to apportionment, see 830 CMR 63.38.1, sections (3) and (4). Enclose a statement and explain any adjustments.

Form 355S, Schedule F should be completed before completing lines 44 through 47.

Schedule SK-1. Shareholder's Massachusetts Information

The shareholder's distributive share of each item of income, loss, deduction, or credit is determined by the shareholder's percentage of ownership of stock in the S corporation computed on a daily basis during the taxable year.

- For a nonresident shareholder eligible to apportion, enter in lines 1 through 21 the amount of the shareholder's share of each applicable distributive share item multiplied by the apportionment percentage in Form 355S, Schedule F, line 5.

Note: For line 8, enter the amount of the nonresident shareholder's distributive share without apportionment.

- For all other shareholder's, enter in lines 1 through 21 the amount of the shareholder's share of each applicable distributive share item.
- For lines 17 through 20 the S corporation may provide each shareholder with a written breakdown of long-term capital gains and losses by the applicable holding periods of: more than one year but not more than two years; more than two years but not more than three years; more than three years but not more than four years; more than four years but not more than five years; and more than five years.

Line 1

Enter the amount of the shareholder's share of the S corporation's Massachusetts ordinary income or loss from Schedule S, line 25. For a nonresident eligible to apportion, enter the amount of the shareholder's share of the S corporation's Massachusetts ordinary income or loss multiplied by the apportionment percentage in Schedule F, line 5.

Line 2

Report and describe in line 2 any other expense that is deductible from income taxed at 5.3% and properly reportable on Massachusetts Form 1 or 1-NR/PY, Schedule E, Part II, or Form 2 and is not reported elsewhere on Schedule SK-1. Examples of such deductions include oil and gas depletion and the expense deduction for recovery property, IRC Sec. 179. Charitable deductions are entered in line 2. An estate or trust may not elect to expense recovery property.

Line 3

Combine the amounts in lines 1 and 2. The line 3 result includes each shareholder's share of the S corporation's Massachusetts ordinary income.

The correct Massachusetts amount of the shareholder's share of ordinary income may differ from the comparable U.S. total reported on the shareholder's Form 1 or 1-NR/PY, Schedule E, Part II, line 1; or Form 2, line 17. Each shareholder should make adjustments in Form 1 or 1-NR/PY, Schedule E, Part II, line 2, and line 4 if applicable; or Form 2, to reflect the correct Massachusetts amount. Each shareholder should enclose a statement with the shareholder's Massachusetts tax return and explain the adjustments.

The S corporation should also provide each shareholder with the amount of any costs of renovating a qualifying abandoned building. Each shareholder should use this amount to complete Form 1 or 1-NR/PY, Schedule E, Part II, line 4; or Form 2. Enclose a statement detailing the location and cost of renovating the qualifying abandoned building.

The S corporation should provide each shareholder with the amount of the shareholder's share of any 5.3% interest from Massachusetts banks and interest (other than from Massachusetts banks) and dividend income included in line 3. Each shareholder should use these amounts to complete Form 1 or 1-NR/PY, Schedule E, Part II, lines 6 and 7; or Form 2.

Line 4

Enter the shareholder's share of any tax due from the S corporation to any other state, territory or possession of the United States, or Canada or any of its provinces on income taxable to the shareholder in Massachusetts and otherwise allowable as a credit to individuals.

This credit is available only to resident shareholders and may be taken by using Form 1, Schedule Z, or Form 1NR/PY, Schedule Z or if applicable, on Form 2. Where the credit is available, the S corporation must also provide each resident shareholder with separately stated totals of 5.3%, interest (other than from Massachusetts banks), dividends and certain capital gains taxed at 12% income and long-term capital gain taxed by other jurisdictions to enable each shareholder to calculate the amount of the credit. The S corporation should provide each shareholder with the names of each applicable jurisdiction and the amount taxed.

Enter the shareholder's share of any credit due to the S corporation for expenses incurred by the S corporation for covering or removing lead paint on residential premises in Massachusetts.

Enter the shareholder's share of any Economic Opportunity Area credit. The S corporation must provide each shareholder with a completed Schedule EOAC, Economic Opportunity Area Credit.

Enter the shareholder's share of any Full Employment Credit. The S corporation must provide each shareholder with a completed Schedule FEC, Full Employment Credit.

Enter the shareholder's share of any Brownfields Credit. The S corporation must provide each shareholder with a completed Schedule BC, Brownfields Credit.

Enter the shareholder's share of any Low-Income Housing Credit. The corporation must provide each shareholder documentation supporting this credit.

Line 5

Enter the shareholder's share of the S corporation's net rental income or loss from real estate activities from Schedule S, line 26.

The correct Massachusetts amount of the shareholder's net income or loss from rental real estate activities may differ from the comparable U.S. total reported on the shareholder's Form 1, or 1-NR/PY, Schedule E, Part II, line 1; or Form 2, Schedule E. Each shareholder should make adjustments in Form 1, or 1-NR/PY, Schedule E, Part II, line 2; or Form 2, Schedule E, to reflect the correct Massachusetts amount. Each shareholder should enclose a statement with the shareholder's Massachusetts tax return and explain.

Line 6

Enter the shareholder's share of the S corporation's net rental income or loss from other activities from Schedule S, line 27.

The correct Massachusetts amount of the shareholder's share of net rental income or loss from other activities may differ from the comparable U.S. total reported on the shareholder's Form 1 or 1-NR/PY, Schedule E, Part II, line 1; or Form 2. Each shareholder should make adjustments in Form 1 or 1-NR/PY, Schedule E, Part II, line 2; or Form 2, to reflect the correct Massachusetts amount. Each shareholder should enclose a statement with the shareholder's Massachusetts tax return and explain.

Line 7

Enter the shareholder's share of the S corporation's interest on U.S. debt obligations from Schedule S, line 29. For a nonresident shareholder eligible to apportion, enter the shareholder's share without apportionment. This income is taxable by the federal government, but tax-exempt in Massachusetts.

Each shareholder should include the line 7 total in Form 1 or 1-NR/PY, Schedule B, line 6; or Form 2, Schedule B.

Line 8

Enter the shareholder's share of the S corporation's 5.3% interest from Massachusetts banks from Schedule S, line 30. For a nonresident eligible to apportion, enter the shareholder's share of the S corporation's 5.3% interest from Massachusetts banks multiplied by the apportionment percentage in Schedule F, line 5.

Each shareholder should include the line 7 total in Form 1, line 5, or 1-NR/PY, line 7; or Form 2.

Each nonresident shareholder whose income is apportioned should receive from the S corporation the amount of the shareholder's pre-apportionment share of 5.3% interest from Massachusetts banks. Each nonresident individual whose income is apportioned should include this amount in Form 1-NR/PY, Schedule B, line 5. This amount should be used instead of any amount from Form 1-NR/PY, line 7 because the shareholder's full distributive share of such income is included in the U.S. amount reported in Schedule B-NR/PY, line 1. Each nonresident trust or estate whose income is apportioned should include its pre-apportionment share of 5.3% interest from Massachusetts banks in Form 2, Schedule B, instead of any amount from Form 2.

Line 9

Enter the shareholder's share of the S corporation's interest (other than from Massachusetts banks) and dividend income from Schedule S, line 31. For a nonresident shareholder eligible to apportion, enter the shareholder's distributive share of the (other than from Massachusetts banks) interest and dividend income from Schedule S, line 26, multiplied by the apportionment percentage in Schedule F, line 5.

The correct Massachusetts amount of the shareholder's share of (other than from Massachusetts banks) interest and dividend income may differ from the comparable U.S. total reported on the shareholder's Form 1, 1-NR/PY, or 2, Schedule B, lines 1 and 2. Each shareholder should make adjustments to reflect the correct Massachusetts amount in Form 1 and 1-NR/PY, Schedule B, line 6; or Form 2, Schedule B. Each shareholder should enclose a statement to the shareholder's Massachusetts tax return and explain any adjustments.

Line 10

Enter the shareholder's share of the S corporation's non-Massachusetts state and municipal bond interest from Schedule S, line 32. For a nonresident shareholder eligible to apportion, enter the shareholder's distributive share of the S corporation's non-Massachusetts and municipal bond interest multiplied by the apportionment percentage in Schedule F, line 5. This income is not taxed by the federal government, but is taxable in Massachusetts.

Each shareholder should include the line 9 total in Form 1, 1-NR/PY, or 2, Schedule B, line 3.

Line 11

Enter the shareholder's share of the S corporation's royalty income from Schedule S, line 33. For a nonresident shareholder eligible to apportion, enter the shareholder's distributive share of the S corporation royalty income from Schedule S, line 33, multiplied by the apportionment percentage in Schedule F, line 5.

The correct Massachusetts amount of the shareholder's share of royalty income may differ from the comparable U.S. total reported on the shareholder's Form 1, or 1-NR/PY, Schedule E, Part I, line 1; or Form 2, Schedule E, line 1. Each shareholder should make adjustments to reflect the correct Massachusetts amount in Form 1, or 1-NR/PY, Schedule E, Part I, line 2; or Form 2, Schedule E. Each shareholder should enclose a statement to the shareholder's Massachusetts tax return and explain any adjustments.

Line 12

Enter the shareholder's share of the S corporation's income from Schedule S, line 34. For a nonresident shareholder eligible to apportion, enter the shareholder's distributive share of the S corporation's other income from Schedule S, line 29 multiplied by the apportionment percentage in Schedule F, line 5.

The correct Massachusetts amount of the shareholder's share of other income may differ from the comparable U.S. total reported on the shareholder's Form 1, 1-NR/PY; or 2. Each partner should make adjustments on the applicable lines of Form 1, 1-NR/PY, or 2 to reflect the correct Massachusetts amount. If any income reported to the S corporation from a Real Estate Mortgage Investment Conduit (REMIC) in which the S corporation is a residual interest holder is reported in line 12, then any such adjustment should be made on Form 1, or 1-NR/PY, Schedule E, Part I, line 2 or Form 2, Schedule E. Each shareholder should attach a statement to the shareholder's Massachusetts tax return and explain any adjustments.

Line 13

Enter the shareholder's share of the S corporation's short-term capital gain from Schedule S, line 35. For a nonresident shareholder eligible to apportion, enter the shareholder's share of the S corporation's short-term capital gain or loss multiplied by the apportionment percentage in Schedule F, line 5.

The correct Massachusetts amount of the shareholder's share of short-term capital gain may differ from the comparable U.S. total reported on the shareholder's Form 1, or 1-NR/PY, Schedule B, line 8; or Form 2, Schedule B. Each shareholder should make adjustments in Form 1, 1-NR/PY, Schedule B, line 8 or Form 2, Schedule B, to reflect the correct Massachusetts amount. Each shareholder should enclose a statement with the shareholder's Massachusetts tax return and explain any adjustments.

Line 14

Enter the shareholder's share of the S corporation's short-term capital losses from Schedule S, line 36. For a nonresident shareholder eligible to apportion, enter the shareholder's share of the S corporation's short-term capital losses multiplied by the apportionment percentage in Schedule F, line 5.

The correct Massachusetts amount of the shareholder's share of short-term capital losses may differ from the comparable U.S. total reported on the shareholder's Form 1, 1-NR/PY or 2, Schedule B. Each shareholder should make adjustments in Form 1 or 1-NR/PY, Schedule B, line 14; or Form 2, Schedule B. Each shareholder should enclose a statement with the shareholder's Massachusetts tax return and explain any adjustments.

Line 15

Enter the shareholder's share of the S corporation's gain on the sale exchange or involuntary conversion of property used in trade or business and held for one year or less from Schedule S, line 37. For a nonresident shareholder eligible to apportion, enter the shareholder's share of the S corporation's gain on the sale exchange or involuntary conversion of property used in trade or business and held for one year or less multiplied by the apportionment percentage in Schedule F, line 5.

The correct Massachusetts amount of the shareholder's share of gain on the sale, exchange or involuntary conversion of property used in trade or business and held for one year or less may differ from the comparable U.S. total reported on the shareholder's Form 1, 1-NR/PY; or 2, Schedule B. Each shareholder should make adjustments in Form 1 or 1-NR/PY, Schedule B, line 10; or Form 2, Schedule B. Each shareholder should enclose a statement with the shareholder's Massachusetts tax return and explain any adjustments.

Line 16

Enter the shareholder's share of the S corporation's loss on the sale, exchange or involuntary conversion of property used in trade or business and held for one year or less from Schedule S, line 38. For a nonresident shareholder eligible to apportion, enter the shareholder's share of the S corporation's loss on the sale exchange or involuntary conversion of property used in trade or business and held for one year or less multiplied by the apportionment percentage in Schedule F, line 5.

The correct Massachusetts amount of the shareholder's share of loss on the sale, exchange or involuntary conversion of property used in trade or business and held for one year or less may differ from the comparable U.S. total reported on the shareholder's Form 1, 1-NR/PY; or 2, Schedule B. Each shareholder should make adjust-

ments in Form 1 or 1-NR/PY, Schedule B, line 15, or Form 2, Schedule B. Each shareholder should enclose a statement with the shareholder's Massachusetts tax return and explain any adjustments.

Line 17

Enter the shareholder's share of the S corporation's long-term capital gain or loss from Schedule S, line 39. For a nonresident shareholder eligible to apportion, enter the shareholder's share of the long-term capital gain or loss multiplied by the apportionment percentage in Schedule F, line 5.

The correct Massachusetts amount of the shareholder's share of long-term capital gain or loss may differ from the comparable U.S. total reported on Form 1, 1-NR/PY, or 2, Schedule D, line 1. Each shareholder should make adjustments in Form 1, 1-NR/PY, Schedule D, line 9; or Form 2, Schedule D, to reflect the correct Massachusetts amount. Each shareholder should enclose a statement with the shareholder's Massachusetts tax return and explain any adjustments.

Line 18

Enter the shareholder's share of the S corporation's Section 1231 gain or loss from Schedule S, line 40. For a nonresident shareholder eligible to apportion, enter the shareholder's share of the S corporation's Section 1231 gain or loss multiplied by the apportionment percentage in Schedule F, line 5.

The correct Massachusetts amount of the shareholder's share of Section 1231 gain or loss may differ from the comparable U.S. total reported on the shareholder's Form 1, 1-NR/PY, or 2, Schedule D. Each shareholder should make adjustments in Form 1 or 1-NR/PY, Schedule D, line 9; or Form 2, Schedule D. Each shareholder should enclose a statement with the shareholder's Massachusetts tax return and explain any adjustments.

Line 19

Enter the shareholder's share of the S corporation's other long-term capital gains or losses from Schedule S, line 41. For a nonresident shareholder eligible to apportion, enter the shareholder's share of the S corporation's other long-term capital gains and losses multiplied by the apportionment percentage in Schedule F, line 5.

The correct Massachusetts amount of the shareholder's share of other long-term capital gains or losses may differ from the comparable U.S. total reported on the shareholder's Form 1, 1-NR/PY, or 2, Schedule D. Each shareholder should make adjustments in Form 1 or 1-NR/PY, Schedule D, lines 6 and/or 9, or Form 2, Schedule D, lines 6 and/or 11.

Line 20

Enter the shareholder's share of the S corporation's long-term gains on collectibles from Schedule S, line 42. For a nonresident shareholder eligible to apportion, enter the shareholder's share of the S corporation's long-term gains on collectibles multiplied by the apportionment percentage in Schedule F, line 5.

The correct Massachusetts amount of the shareholder's share of long-term gains on collectibles may differ from the comparable U.S. total reported on the shareholder's Form 1, 1-NR/PY or 2, Schedule D, line 1. Each shareholder should make adjustments in Form 1 or 1-NR/PY, Schedule D, line 9 or Form 2, Schedule D. Each shareholder should enter the correct Massachusetts amount in Form 1 or 1-NR/PY, Schedule D, line 11 or Form 2, Schedule D, line 13. Each shareholder should enclose a statement with the shareholder's Massachusetts tax return and explain any adjustments.

Shareholder's Basis Information

The information in lines 22 through 26 may be needed by the shareholder to determine the limitation of losses passed through to the shareholder, or the gain or loss from sale or other disposition of the shareholder's stock and indebtedness.

Line 22

For a calendar year S corporation, enter in line 22 the number of the shareholder's shares and the amount of the shareholder's federal basis as of 12/31/85. If the S corporation was a fiscal year entity, enter the number of the shareholder's shares and the amount of the shareholder's federal basis as of the last day of the taxable year prior to becoming a Massachusetts S corporation.

If the S corporation became a Massachusetts S corporation after 12/31/86, enter in line 22 the number of the shareholder's shares and the amount of the shareholder's federal basis as of the last day of the taxable year prior to becoming a Massachusetts S corporation. If reporting a federal basis other than 12/31/85, specify the year.

Line 24

Enter the net amount of the adjustments made to the shareholder's Massachusetts basis for the taxable year. The shareholder's basis should be increased by the shareholder's distributive share of S corporation income, decreased by distributions to the shareholder, and otherwise adjusted to reflect changes that affect the basis of the stock. Make comparable entries for adjustments to the shareholder's Massachusetts indebtedness. More detailed information on Massachusetts basis adjustment is provided in 830 CMR 62.17A.1.

Line 25

Enter the net amount of the adjustments made to the shareholder's federal basis for the taxable year. Make comparable entries for adjustments to the shareholder's federal indebtedness.

Excise Calculation

The excise calculation schedule on the front of Form 355S is used to calculate the various measures of the Massachusetts S corporation excise. These are:

- a tax of \$2.60 per \$1,000 on whichever applies of taxable Massachusetts tangible property or taxable net worth; and
- a tax of 3% on net income if the S corporation's total receipts are \$6 million or more, but less than \$9 million; or
- a tax of 4.5% on net income if total receipts are \$9 million or more;
- a tax of 9.5% on income taxed at the federal level.

The law also provides for a minimum excise of \$456.

Line 3

S corporations in Massachusetts are taxed at 9.5% on certain capital gains taxable at the federal level under IRC Section 1374 and on passive investment income taxable at the federal level under IRC Section 1375. Such income earned by an S corporation must be entered in line 3 of the excise calculation section but subtracted from any income amount to be entered in line 4b.

The taxable Massachusetts capital gains is the amount of the federal gain times the Massachusetts apportionment found in Schedule F, line 5.

Line 18

Enter the total of lines 9 through 17. The sum of the credits listed in lines 9 through 12 and line 14 in any one taxable year is limited to

50% of the corporate excise. Unapplied credits may be carried forward. There is no carryback. Complete Schedule H to calculate the amount of each credit that may be used currently and the amounts that may be carried forward.

Line 20

A corporation owes at least the minimum tax of \$456. This excise can never be prorated as Massachusetts law makes no provision for the proration of the minimum tax.

Line 22

Any corporation that wishes to contribute any amount to the Natural Heritage and Endangered Species Fund may do so on this form. This amount is added to the excise due. It increases the amount of the corporation's payment due or reduces the amount of its refund.

Line 31

Penalty for underpayment of estimated tax. An additional charge for the period of any underpayment may be imposed on corporations which underpay their estimated taxes or fail to pay estimated taxes. Form M-2220, Underpayment of Massachusetts Estimated Tax by Corporations, should be used to compute any underpayment penalty.

Penalty for failure to file. The penalty for failure to file a tax return by the due date is 1% of the tax due per month (or fraction thereof), up to a maximum of 25%.

Penalty for late payment. The penalty for failure to pay the total payment due with this form is ½% of the tax due per month (or fraction thereof), up to a maximum of 25%. A late payment penalty does not apply to amended returns when the amount shown on the original return was paid.

Any corporation which fails to pay its tax when due will be subject to interest charges.

Line 33

Enter the total payment due. Checks for this amount should be made payable to the **Commonwealth of Massachusetts**. Checks should have the corporation's Federal Identification Number written in the lower left corner.

Privacy Act Notice

Under the authority of 42 U.S.C. sec. 405(c)(2)(c)(i) and M.G.L. c.62C, sec.5, the Department of Revenue has the right to require an individual to furnish his or her Social Security number on a state tax return. This information is mandatory. The Department of Revenue uses Social Security numbers for taxpayer identification to assist in the processing and keeping track of returns and in determining and collecting the proper amount of tax due. Under M.G.L. c.62, sec. 40, the taxpayer's identifying number is required to process a refund of overpaid taxes. Although tax return information is generally confidential pursuant to M.G.L. c.62, sec. 21, the Department of Revenue may disclose return information to other taxing authorities and those entities specified in M.G.L. c 62, secs. 21, 22 or 23, and as otherwise authorized by law.

Signature

When the form is complete, it must be signed by the treasurer or assistant treasurer or, in their absence or incapacity, by any other principal corporate officer. The social security number of the signing officer should be entered next to the date the return was signed. If filing as an authorized delegate of the appropriate corporate officer, check the box in the signature section and enclose a copy of Massachusetts Form M-2848, Power of Attorney. The form must also be signed by any paid preparer of the form. Mail to: **Massachusetts Department of Revenue, PO Box 7025, Boston, MA 02204.**

Department of Revenue Resources

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What kind of help is available

The instructions in the Department of Revenue's tax forms should provide answers to most taxpayer questions. If you have questions about completing your Massachusetts tax form, you can call us at (617) 887-MDOR or toll-free in Massachusetts at 1-800-392-6089 Monday through Friday, between 8:45 a.m. and 5:00 p.m. DOR's website at www.mass.gov/dor is also a valuable resource for tax information 24 hours a day. Thousands of taxpayers use DOR's website to e-mail and receive prompt answers to their general tax inquiries. Interactive applications that allow taxpayers to check the status of their refunds and review their quarterly estimated tax payment histories are available through our website or by calling our main information lines listed above.

Where to get forms and publications



To obtain Massachusetts forms and publications by phone, call the Department's main information lines at (617) 887-MDOR or toll-free in Massachusetts at 1-800-392-6089.

Please note that many forms and publications are available 24 hours a day by calling the Department's automated forms request system at the numbers listed above.



Many Massachusetts tax forms and publications are available via the DOR website. The address for the Department's website is www.mass.gov/dor.



Certain forms and publications can be obtained through DOR's Fax on Demand system. For a complete Fax on Demand menu, please call (617) 887-1900 using the handset and the keypad on your fax machine.

For general tax information

Please call (617) 887-MDOR or toll-free in Massachusetts 1-800-392-6089. These main information lines can provide assistance with the following:

- ▶ abatements
- ▶ bills and payments
- ▶ business registration
- ▶ business taxes
- ▶ corporate excise
- ▶ corporate trusts
- ▶ estate taxes
- ▶ estimated taxes
- ▶ fiduciary taxes
- ▶ nonresident information
- ▶ partnerships
- ▶ personal income taxes
- ▶ refunds
- ▶ withholding

For help in one of the following specific areas

Please call the number listed below.

- ▶ Certificates of Good Standing (617) 887-6550
- ▶ Teletype (TTY) (617) 887-6140
- ▶ Vision-impaired taxpayers can contact any DOR office listed on this page to receive assistance.
- ▶ Upon request, this publication is available in an alternative format. Please send your request to: Office of Affirmative Action, PO Box 9550, Boston, MA 02114-9550 or call (617) 626-3410.
- ▶ Installment sales (617) 887-6950
- ▶ Small Business Workshop (617) 887-6400

To report allegations of suspected misconduct or impropriety involving Department of Revenue employees, please call the Inspectional Services Division's Integrity Hot Line at 1-800-568-0085 or write to PO Box 9568, Boston, MA 02114-9568.